Transfer to Pitt Business
from the Community College of Allegheny County (CCAC)

The College of Business Administration (Pitt Business) awards the Bachelor of Science in Business Administration (BSBA) degree with majors in:

- Accounting
- Business Analytics
- Business Information Systems
- Finance
- Global Management
- Human Resources Management
- Marketing
- Supply Chain Management

Pitt Business is fully accredited by AACSB International, the premier accrediting agency for collegiate programs in business. In addition, Pitt Business is ranked a top-25 public undergraduate business program by *U.S. News and World Report*.

Transfer Application to Pitt Business

Admission is available for the Fall (August), Spring (January), and Summer (May) semesters on a rolling basis. To ensure full consideration, please apply one semester before you intend to enroll. The BSBA Program may be completed full-time or part-time.

CCAC students planning to transfer to Pitt Business have 2 options:

- CCAC/Pitt Business Articulation Agreement, CCAC Associate's degree program – see further on in this document
- Plan for Transfer (Non-Associate's degree option) – see information below

For students not pursuing an Associate's degree at CCAC (the Articulation Agreement), it is recommended that you transfer to Pitt Business after completing approximately 45-60 credits. **Among those credits should be: ECO 102 Macroeconomics, ECO 103 Microeconomics, and MAT 220 Business Calculus.**

Courses that will transfer to Pitt Business and fulfill requirements:

- ECO 102 Macroeconomics (required)
- ECO 103 Microeconomics (required)
- MAT 220 Business Calculus (required)
- ENG 101 English Composition 1
- ENG 102 English Composition 2

- ACC 104 Financial Accounting
- ACC 203 Managerial Accounting
- MAT 165 Probability and Statistics
- BUS 101 Introduction to Business
- BUS 103 Principles of Management
- BUS 104 Principles of Marketing
- You can also fulfill the humanities, social sciences, and natural science requirements included in the Articulation Agreement below. The social sciences requirement (two courses) and natural science requirement (one course) are as shown in the Agreement. However, students not pursuing the CCAC Associate's degree can take <u>two</u> humanities courses instead of one. The two courses should be chosen from two different areas, picking from English Literature, Music/Art, and Philosophy.
- If you have questions or would like to know about additional requirements you can fulfill while at CCAC, please reach out to Pitt Business at admissions@business.pitt.edu or 412-383-9600.

Admissions Criteria

To be competitive for admission, we suggest that you earn a minimum 3.00 cumulative GPA at CCAC. We will also look for strong performance (A's and B's) in business prerequisites such as Calculus, Macroeconomics, and Microeconomics, as well as in any other math and business courses taken. For admissions purposes, Pitt Business will consider the grade earned in these courses the first time they are taken, without including the effect of course repeats. In addition, performance at all colleges attended will be taken into consideration.

Transfer Notes

• You must earn a grade of "C" or better in a course for it to transfer.

• You may need to take other math courses to prepare for calculus. We suggest you begin taking math courses early (such as in your first semester). Your performance in math coursework will be an important factor in the admissions process.

• Due to course sequencing in our curriculum, enrollment for a minimum of four semesters in the College of Business Administration is required to earn our degree, and a minimum of five semesters is required specifically to complete a major in Supply Chain Management, Global Management, or Business Analytics. If you are looking to complete one of these majors, you may wish to transfer to Pitt Business prior to the completion of 60 credits.

• Questions? Reach out to Pitt Business Admissions at admissions@business.pitt.edu or (412) 383-9600.

Articulation Agreement
between
Community College of Allegheny County
and
University of Pittsburgh
College of Business Administration

The Community College of Allegheny County (CCAC) and the College of Business Administration (Pitt Business) at the University of Pittsburgh recognize the need and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. In an effort to ensure that transfer students are treated on an equal basis, and to make the full resources of both institutions available to the students, the colleges enter into the following articulation agreement.

University Parallel Program - Associate in Science (Business)

Upon completion of the **CCAC/Pitt Business Parallel Program** specified in this document, a student may expect the following:

1. To earn the Associate of Science (Business) degree from CCAC.

2. To be guaranteed admission to the College of Business Administration provided that:

- An overall grade point average of 3.00 on a 4.00 scale has been attained at CCAC in the CCAC/Pitt Business Parallel Program coursework; and,

- A 3.00 grade point average has been attained in <u>nine key courses</u> noted in the CCAC/Pitt Business Parallel Program.

<u>Important Note:</u> For details about admission, please see the Guaranteed Admission Requirements section further on (underneath the CCAC/Pitt Business Parallel Program Required Course Listing). Students who have not met the guarantee requirements (those with lower grade point averages and/or fewer courses) are still eligible to apply for transfer admission to Pitt Business. Admissions decisions will be made after an individual review of each student's record. Although students are encouraged to complete the Associate's Degree at CCAC, it is not required for admission to the College of Business Administration.

3. To have the courses specified in the CCAC/Pitt Business Parallel Program accepted for transfer by the College of Business Administration. To transfer, all courses must be completed with a grade of C or

better.

4. To have all of the courses that are accepted by the College of Business Administration applied to the attainment of the Bachelor of Science in Business Administration (BSBA) degree, thus resulting in the student receiving 59-60 credits and junior status in Pitt Business.

Important Note: For students interested in the Pitt Business Global Management, Supply Chain Management, or Business Analytics majors - Because of additional requirements and course sequencing, these majors require 5-6 semesters enrolled in the College of Business Administration. Students pursuing these majors should plan to transfer early on (after 30-45 credits), instead of pursuing the CCAC/Pitt Business Parallel Program. Students are welcome to contact Pitt Business about planning for these majors.

Admissions Process

Students who are pursuing the CCAC Associate in Science (Business) and the CCAC/Pitt Business Parallel Program will follow the academic program specified in this document. Once complete, the student will apply for transfer admission to the University of Pittsburgh. The application should be completed online and all required official academic transcripts will need to be forwarded to the University of Pittsburgh Office of Admissions and Financial Aid. Complete instructions for transfer application are found at https://admissions.pitt.edu/transfer/. Provided that the student has met the requirements specified earlier, they will be accepted into the College of Business Administration at the junior level.

CCAC/Pitt Business Parallel Program
Required Courses

CCAC Degree Requirements Associate of Science (Business)		Pitt Business Degree Requirements BSBA Program	
You take:		*Transfers as:*	
Required Courses	**Credits**	**Pitt Business Equivalent**	**Credits**
ACC 104 Financial Accounting+	4	BUSACC 0030 Financial Accounting	3
ACC 203 Managerial Accounting+	4	BUSACC 0040 Managerial Accounting	3
ECO 102 Macroeconomics+	3	ECON 0110 Macroeconomics	3
ECO 103 Microeconomics+	3	ECON 0100 Microeconomics	3
ENG 101 English Composition 1	3	ENGCMP 0200 Sem. in Composition	3
ENG 102 English Composition 2	3	ENGCMP 0450 Research Writing	3
MAT 108 Intermediate Algebra	4	Does not Transfer	--
SPH 101 Oral Communication	3	COMMRC 0520 Public Speaking	3
Restricted Electives			
Computer Elective – CIT 100 or 140	3-4	CS 0000 Elective	3
Humanities Elective* (see listing)	3	Humanities Course	3
MAT 120 Analytical Methods	4	MATH 0200 Prep for Scientific Calc	3
Science Elective (see listing)	3-4	Natural Science Course	3-4
Social Science Electives (see listing)	6	2 Social Science Courses	6
Concentration in Major Field			
PSY 101 Intro to Psychology	3	PSY 0010 Intro to Psychology	3
MAT 220 Business Calculus+	4	MATH 0120 Business Calculus	4
BUS 101 Intro to Business+	3	BUSSPP 0020 Mang. Complex Env.	3
MAT 165 Prob. and Statistics+	4	STAT 1100 Stat. and Prob for Business	4
Pick <u>two</u> of these three:			
BUS 103 Principles of Management+	3	BUSORG 1020 Org. Behavior	3
BUS 104 Principles of Marketing+	3	BUSMKT 1040 Intro to Marketing	3
Second foreign Language Course*	3	Foreign Language Course	3
Minimum Credits to Graduate	66-68	Transferring Credits	59-60

+<u>Guaranteed Admission Requirements</u> - For guaranteed admission to the College of Business Administration, an overall average of 3.00/4.00 must be attained at CCAC. Also, for guaranteed admission, a 3.00 average must be attained in nine designated courses (shown above +). We will calculate the average in the nine designated courses without the effect of course repeats. The original grade earned will be considered for admission. To transfer, a course must be completed with a grade

of C or better.

In addition, if you attended another college prior to attending CCAC, please be aware that your performance there will also be considered during the admissions process for the College of Business Administration. Poor performance at a prior college can negatively impact your admission to Pitt Business even if you have otherwise met the guarantee requirements at CCAC. It is important to discuss prior college performance with your CCAC transfer counselor and any impact it may have on admission to Pitt Business.

*The humanities requirement provides an opportunity to begin fulfilling the Pitt Business foreign language requirement. The language requirement is fulfilled by 3 years of the same language completed at the high school level with a C average <u>or</u> two semesters of the same language taken at the college level. If you need to complete this requirement, you might want to do so at CCAC. You may count the first semester of the foreign language sequence as your CCAC humanities elective and the second semester as one of your CCAC major concentration courses.

CCAC/Pitt Business Parallel Program
Approved Electives

The following CCAC courses are approved to meet the Humanities, Natural Science, and Social Sciences requirements specified in the CCAC/Pitt Business Parallel Program. All courses will be awarded three credits, unless otherwise noted.

Humanities Elective	Met by taking <u>one</u> of the courses below.
English Literature ENG 115 General Literature ENG 117 Children's Literature ENG 118 Women as Writers ENG 200 Dramatic Literature ENG 201 Poetry ENG 202 Fiction ENG 203 English Lit. to the 18th C ENG 204 English Lit. from the 18th C to Present ENG 205 American Lit. to Civil War ENG 206 American Lit. from Civil War to Present ENG 207 Afro-American Lit. ENG 209 World Literature to 1650 ENG 210 World Literature from 1650 to Present	**Music/Art** ART 103 Art History - Ancient ART 104 Art History – Modern ART 106 Art Appreciation ENG 120 The Art of Film MUS 101 Introduction to Music MUS 121 History of Music 1 MUS 122 History of Music 2 **Philosophy** PHL 101 Introduction to Philosophy PHL 105 Philosophy of Science PHL 155 Ethics PHL 157 Existentialism **Foreign Language** (if needed, see above) FRE 101 Elementary French 1 and

ENG 222 Shakespeare's Plays ENG 223 Science Fiction THE 101 Introduction to Theatre THE 104 Modern Drama	FRE 102 Elementary French 2 SPA 101 Elementary Spanish 1 and SPA 102 Elementary Spanish 2

Social Science Electives	Take <u>two</u> courses. The two courses must be from two different departments.
Anthropology ANT 101 Introduction to Anthropology ANT 102 Cultural Anthropology ANTH 107 Introduction to Archeology ANT 117 Globalization **Political Science** POL 101 Introduction to Political Science POL 103 American Government POL 115 American Constitution POL 201 Modern Political Thought POL 206 International Relations **Psychology** PSY 106 Psychology of African Americans PSY 109 Psych. of Women PSY 202 Social Psychology **Sociology** SOC 101 Introduction to Sociology SOC 201 Sociology of the Family SOC 212 Social Problems	**History** HIS 101 History of West. Civil. 1 HIS 102 History of West. Civil. 2 HIS 104 U.S. History 1 HIS 105 U.S. History 2 HIS 110 Introduction to the Social Sciences HIS 113 History of the Old Testament HIS 114 History of the New Testament HIS 151 History of American Labor HIS 203 Afro-American Hist. I HIS 205 Afro-American Hist. II HIS 213 Twentieth Century World History HIS 219 History of Women HIS 220 Historical Archaeology HIS 222 Pittsburgh: Past, Present, Future HIS 229 Contemporary United States History

Natural Science Elective	Take <u>one</u> course.
Anthropology ANT 103 Physical Anthropology **Chemistry** CHM 151 General Chemistry 1 (4) **Geology** GGY 201 Geology	**Biology** BIO 100 Life Science BIO 103 Human Biology BIO 110 Introduction to Biological Science BIO 133 Environmental Science BIO 151 General Biology 1 (4) **Physical Science**

GGY 202 Historical Geology GGY 203 Physical Geology (4) **Physics** PHY 141 Physics 1	PHS 101 Earth Science PHS 102 Physical Science PHS 107 Introductory Astronomy PHS 110 Principles of Physical Science